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MARP 2023-24
ACADEMIC APPEALS

AA 1 PRINCIPLES

AA 1.1

need to provide reasons as to why they should be considered collectively. These will be subject to consideration and judgement by the Head of Student and Programme Administration whose decision will be final (a decision to not consider an appeal

- (c) The original finding and penalty are removed (and the student's record amended accordingly).

AA 3.1.10 The potential options for outcomes available to the Academic Appeal Panel will differ depending on the nature of the case (noting that the outcomes relating to appeals against a judgement of academic malpractice are defined in clause AA 3.1.9), particularly with regard to the level of the award. In general terms the following options apply:

Undergraduate Part I

- (a) Exclusion.
- (b) Confirmation of failure.
- (c) Condonation of failure and the granting of permission for external reassessment.
- (d) Readmission to Part I.

Undergraduate Part II

- (a) Exclusion.
- (b) Confirmation of failure.
- (c) Confirmation of existing degree classification.
- (d) Reconsideration of candidate in accordance with the regulations relating to incomplete assessment and exceptional circumstances, as detailed in the [General Regulations for Assessment and Award](#), and the [Undergraduate Assessment Regulations](#).
- (e) Agreement to allow the student to retake the entire year.
- (f) Agreement to temporarily exclude the student allowing a reassessment the following year.
- (g) Amendment to the awarded degree classification.
- (h) For students who have been adjudged to have committed malpractice in examinations and excluded with no reassessment opportunity, the opportunity for reassessment for a Pass degree only.

Medical Degree (MBChB)

- (a) Exclusion.
- (b) Confirmation of failure.
- (c) Confirmation of existing degree classification.

Postgraduate (Research) post final examination

- (a) Approve the recommendation of the examiners.
- (b) Determine the proper action which may include:
 - (i) to recommend to the examiners that, for reasons stated, they should reconsider their action;
 - (ii) to give the student permission to revise the thesis and resubmit for re-examination, for the same or lesser degree, within a specified time limit;
 - (iii) to declare the examination null and void and to direct that a fresh examination be conducted.

Where fresh examination under (iii) is determined, the following shall apply:

- new examiners will be appointed, in number not fewer than on the original board;
- the examiners will be given no information about the previous examination except the single fact that they are conducting a re-examination on review;
- the examiners will submit independent reports on the thesis before they examine the candidate orally, and a joint report after the oral examination.

AA 3.1.11 The appellant will receive a written decision that addresses the points they have made and gives reasons for the conclusion reached. The letter will also advise the appellant of their right to refer the matter to Stage 2 and describe the means to do so.

AA 3.2 STAGE 2 THE REVIEW STAGE

AA 3.2.1

'Completion of Procedures' letter will be automatically issued by the University to the student. Where an appeal has been upheld or partially upheld, the student can request a Completion of Procedures letter. Further information about Completion of Procedures letters and associated timeframes is available from [OIA](#).

AA 4.3 The application to the OIA must be made within 12 months of the issue of the Completion of Procedures letter.